

EHS Guidance Notes



GN # 03 – First Aid Room / Facilities

Environment, Health and Safety
Ports, Customs & Free Zone Corporation

	<table border="1" style="background-color: #ffffcc; text-align: center;"> <tr> <td colspan="2">EMERGENCY CONTACT NOS</td> </tr> <tr> <td>FIRE</td> <td>997</td> </tr> <tr> <td>AMBULANCE</td> <td>998</td> </tr> <tr> <td>POLICE</td> <td>999</td> </tr> <tr> <td>EHS, PCFC</td> <td>04 8833111</td> </tr> </table>	EMERGENCY CONTACT NOS		FIRE	997	AMBULANCE	998	POLICE	999	EHS, PCFC	04 8833111	
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<p style="text-align: center;">APPOINT FIRST AIDER</p> <ul style="list-style-type: none"> ▪ Appoint a part time first aider (prior to commencement of the project) for less than 50 employees working at site. ▪ Appoint one full time first aider for more than 50 employees (including subcontractors' personnel). 	<p style="text-align: center;">DISPLAY EMERGENCY CONTACT NOS</p> <ul style="list-style-type: none"> ▪ Telephone numbers of hospitals or ambulances and police shall be displayed at conspicuous places. ▪ Display name & contact no of the first aider at the site office & other prominent places. ▪ Emergency contact no of EHS is 04 8833111. 	<p style="text-align: center;">FIRST AID BOX / CUPBOARD</p> <ul style="list-style-type: none"> ▪ First aid box shall be placed in a clearly identified and readily accessible location. ▪ It should contain a sufficient quantity of suitable first-aid materials. ▪ Ensure that the contents of the first-aid box or cupboard are protected from dampness and dust. 										
												
<p style="text-align: center;">FIRST AID ROOM</p> <ul style="list-style-type: none"> ▪ Provide suitable staff & equipped first-aid room when there are more than 250 persons working at the site. ▪ Dispose of the expired medicines in an environmentally friendly way. 	<p style="text-align: center;">ACCIDENT REGISTER</p> <ul style="list-style-type: none"> ▪ Provide and maintain Accident Register to record all the first-aid cases. ▪ Keep track of the number of man days lost through work related accidents. 	<p style="text-align: center;">FIRST AID FACILITY</p> <ul style="list-style-type: none"> ▪ Contents of the first-aid box / cupboard shall be as per the table 3.1 & 3.2 mentioned in the DM code of Construction safety practice. ▪ First-aid facilities shall meet the requirements specified in the EPSS Technical Guidelines No.25. 										