

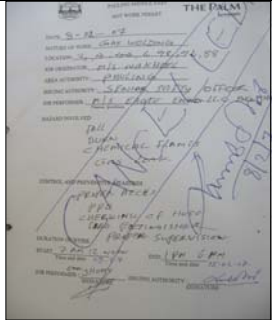
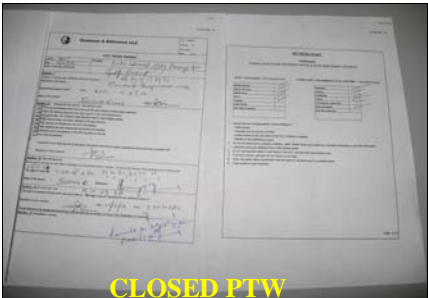




## Construction Safety Guidelines No. 8

## Permit To Work (PTW)

		
<p><b>PTW REQUIREMENT &amp; RESPONSIBILITY OF ISSUE</b></p> <ul style="list-style-type: none"> <li>PTW is required for hazardous activities like, <ul style="list-style-type: none"> <li>- Hot Works.</li> <li>- Confined space entry.</li> <li>- Cartridge operated tools</li> <li>- Excavation</li> </ul> </li> <li>Responsibility for ensuring a PTW is issued lies with the Main Contractor.</li> <li>Comply with all the safety regulations as applicable for different type of works.</li> <li>Activity for which PTW is issued must have Risk Assessment done.</li> </ul>	<p><b>VALIDITY OF PERMIT TO WORK</b></p> <ul style="list-style-type: none"> <li>PTW is valid only for the day on which it is issued.</li> <li>It can be renewed provided the work is continued by same group of workers &amp; at the same location.</li> <li>PTW must be signed by the area supervisor.</li> <li>Explain hazards involved &amp; precautions to be taken to the workers concerned.</li> <li>Display PTW &amp; safety notices in the area where work is carried out.</li> </ul>	<p><b>CANCELLATION OF PTW</b></p> <ul style="list-style-type: none"> <li>Work Permit can be cancelled if the work is being carried out in an unsafe manner.</li> <li>Cancelled work permit shall not be reopened.</li> <li>New PTW to be obtained to continue the stopped work.</li> </ul>
		
<p><b>CLOSING OF PTW</b></p> <ul style="list-style-type: none"> <li>PTW shall be closed only after work is completed in all respect.</li> <li>Proper housekeeping shall be maintained during and after completion of work.</li> <li>Keep the record of issued PTW for at least six months.</li> <li>Ensure fire watch for at least <b>1 hour</b> after completion of hot work.</li> </ul>	<p><b>TRAINING</b></p> <ul style="list-style-type: none"> <li>Workers associated with hazardous works shall be trained prior to starting the work.</li> <li>Records of toolbox talk given shall be maintained.</li> <li>Everyone involved must understand PTW requirements.</li> </ul>	<p><b>PPE</b></p> <ul style="list-style-type: none"> <li>It is the responsibility of main contractor to ensure that appropriate PPE is issued before starting the work.</li> <li>Supervisor must ensure that PPE is worn by the workers at all times.</li> </ul>