

## PRE-QUALIFICATION APPLICATION FORM FOR THIRD PARTY COMPANY

The TRAKHEES Environment, Health, and Safety (EHS) maintain a list of pre-qualified contractors, consultants, and third parties, to perform a variety of EHS related technical activities. Qualified consultants may be needed to perform work in the four major areas: **Health, Safety and Environment Consultants, Training Consultants, Examination and Certification Bodies including Green Buildings and Third Party Independent Expert Services**

### A. Please tick the category you applied for

- Consultancy (specify: \_\_\_\_\_)
- Training (specify: \_\_\_\_\_)
- Audit and Certification (specify: \_\_\_\_\_)
- Third Party Servicing Company (specify: \_\_\_\_\_)
- Testing and Calibration (specify: \_\_\_\_\_)

### B. Provide the following details of your company

#### i. General Information

Company Name : \_\_\_\_\_

Location : \_\_\_\_\_ P.O Box : \_\_\_\_\_

Telephone no(s) : \_\_\_\_\_ Email : \_\_\_\_\_

Contact Person : \_\_\_\_\_ Designation : \_\_\_\_\_

#### Bank Details

Bank name : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone no. : \_\_\_\_\_

Contact Name : \_\_\_\_\_

#### ii. Organization & Management

Trade License no. (attach copy): \_\_\_\_\_ Expiry date : \_\_\_\_\_

Range of Specialization : \_\_\_\_\_

Organizational Chart and Table of Content of the Company's Management System  
(attach copy):

List of the Company's Accreditation/Membership and Profile (attach copy):

iii. Operation & Human Resources

Length in Business :

Project Handled :

No. of Technical Staff :

No. of Administrative Staff :

No. of Emirate Staff:

**C. This Part is applicable only for Third Party CONSULTANCY/ TRAINING/ AUDIT & CERTIFICATION  
Company applying for the competency of their Technical Staff:**

i. Submit a copy of the CV of the Technical Person including their Passport (and Visa Page) copy, Training Certificates, Audit/ Training Log and Professional Trainings attended.

ii. Supply the following details (per Technical Staff) :

Formal Qualification :

(include the years attended)

On-the Job Training :

(date and position)

Food Industry Work Experience :

(list all the previous company, range of service and designation)

Food Safety Work Experience :

*(list all the previous company, range of service and designation)*

*Note : Technical Staff to be approved as a Trainer should have a valid "Train the Trainer" Certificate or equivalent.*

#### D. Additional requirements for Third Party SERVICING (Cleaning) Company.

- Cleaning Procedure (as per approved by Dubai Municipality)
- Trade License
- List of Staffs (provide names and responsibilities)
- Photocopy of the following (required for all Staff) :
  - Certificate of Trainings attended in relation to the services offered and/or responsibility of the Staff.
  - Occupational Healthy Cards
- Latest Inspection Report of your Facility from Dubai Municipality
- Laboratory Analysis.